

## TRANSFER REQUEST FORM FOR F-1 STUDENTS

### Part 1: Completed by student:

NAME: \_\_\_\_\_

Date of birth: \_\_\_\_\_ SEVIS ID # (top right of I 20): N \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**NYFA has three locations - please be careful to transfer the SEVIS record to the following location:**

**NEW YORK FILM ACADEMY - New York (NYC214F01663000)**

What is the release date that you and your current school agreed on for your I-20 to be transferred to NYFA?

Release Immediately  OR Requested release date: \_\_\_\_\_

*Note: You may transfer at any time as long as you are in good status (you must continue to attend class until the I-20 is released to NYFA) or in the 60 days after your program end date. You must attend the next available start date of your chosen NYFA program, not to exceed 5 months from day of last attendance at current school.*

I intend to transfer to New York Film Academy and request that you transfer my SEVIS record.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### CONTACT INFO FOR NYFA NEW YORK:

NEW YORK : Fax 212-344-4437 Tel: 212-633-3488 Email: [international@nyfa.edu](mailto:international@nyfa.edu)

### Part 2: Completed by SEVP Designated School Official at the Transfer Out school:

**\*\*\* NYFA has two locations- please be careful to transfer the SEVIS record to the correct location.**

If there is an issue with the transfer request or if the record is in TERMINATED or COMPLETED status, please contact us to discuss.

- I have received this students request to transfer
- I will either transfer the record as requested by the student or will contact NYFA before transferring if the record is not in ACTIVE status or if there are any issues or questions.

Name of designated school official: \_\_\_\_\_

Name of school: \_\_\_\_\_

Address of school: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_